



# This is the T4T-Installer ReadMe file

## Document version 1.72. December 2007.

### Contents

- A brief description
- Disclaimer
- Installing T4T modules in 5 easy steps
- Where the installer puts T4T-XYZ
- Moving the toolbar icon
- Uninstalling T4T modules
- Registering
- Known bugs

### A brief description

The T4T installer is a utility that installs T4T macros in the right places under all Mac OS and Windows operating systems versions we know. Since this process works the same for all T4T macros, we are using the expression T4T-XYZ as a generic example.

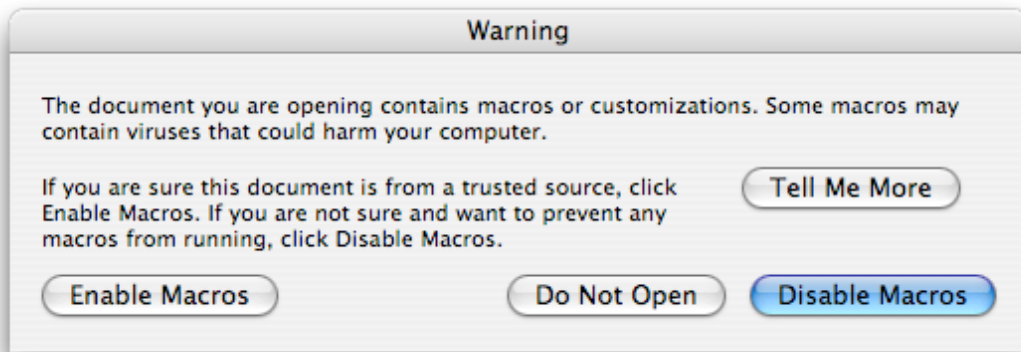
### Disclaimer

ITLA makes no warranty, express or implied, that the T4T installer will work as advertised in all configurations of all operating systems. This is because Mac software developers are meanwhile confronted with more than 400 OS configurations, and Windows developers quite likely with even more. Thus, we cannot guarantee that this installer will work in every single one. But it has been tested on many different platforms.

### Installing T4T modules in 5 easy steps

- Step 1. Make sure that T4T-Installer-V1.72.doc (or higher) and T4T-XYZ.dot are **both** in the **same folder**. It makes no difference where this folder is located or what its name is. PC users: **Make sure Word's security level is set to "Low"** for the duration of the installation process.
- Step 2. If you have two versions of Microsoft Word, launch the version in which you want to integrate T4T-XXX. You can skip this step if you only have one version of Microsoft Word.

Step 3. Double-click on T4T-Installer-V1.72.doc (or higher). First, you will first see a macro warning like this:



Step 4. Click on Enable Macros.

Then, you will see the window shown in Fig. 1. Typically, the white box listing T4T modules will contain only T4T-XYZ. If you click on the Uninstall tab, you will see T4T tools currently installed on your computer, if any.

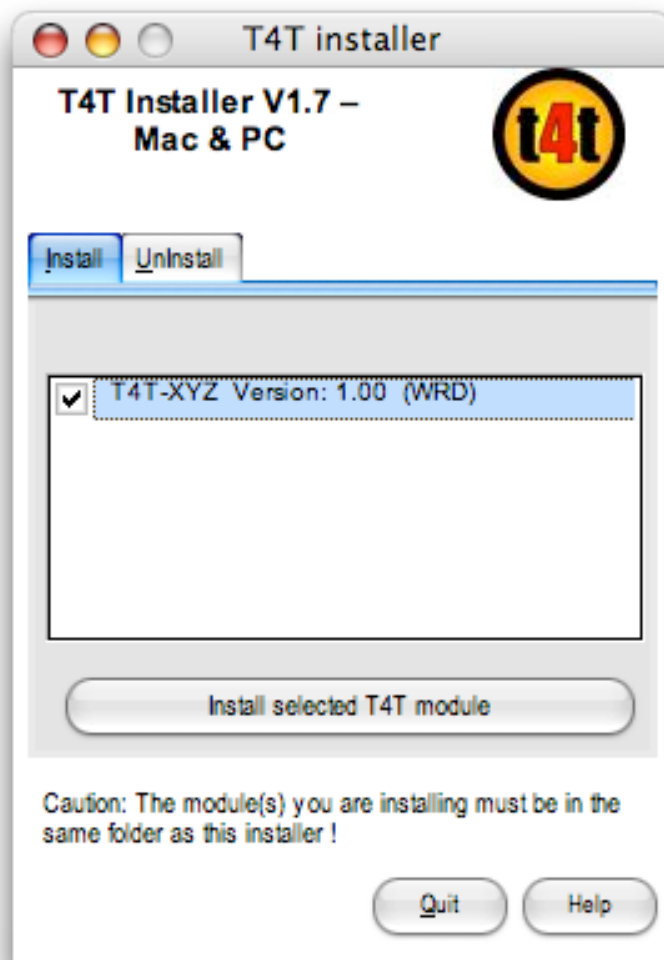


Fig. 3

< -- Fig. 1: The T4T installer. Your installer might look slightly different if it is a newer version.

Click on the **T4T-XYZ** check box, then on "Install selected T4T module". A small window (Fig. 2 or similar) will tell you that installation is complete. Click on OK, then click on "Quit" at the bottom of the T4T installer window (Fig. 1).



Fig. 2: Confirmation that you have installed T4T-XYZ.

Step 5. After T4T-XYZ has been installed, you will see the T4T-XXX toolbar icon (similar to Fig. 3) somewhere on your screen. You can grab it and drag it to a convenient location **in the toolbar** (typically on the right) with your mouse. It will reappear at that location when you next start Word. T4T-XYZ will be added to the T4T menu **AFTER** you click on the toolbar icon to run it for the first time.

### Where the installer puts T4T-XYZ

You have	The installer puts T4T-XYZ.dot here
PC Word for Windows 2000	"C:\Documents and Settings\ <user name="">\Microsoft Word\STARTUP\"</user>
PC Word for Windows 98	"C:\WINDOWS\Application Data\Microsoft Word\STARTUP\"
Word for Mac	Microsoft Office > Office > Startup > Word

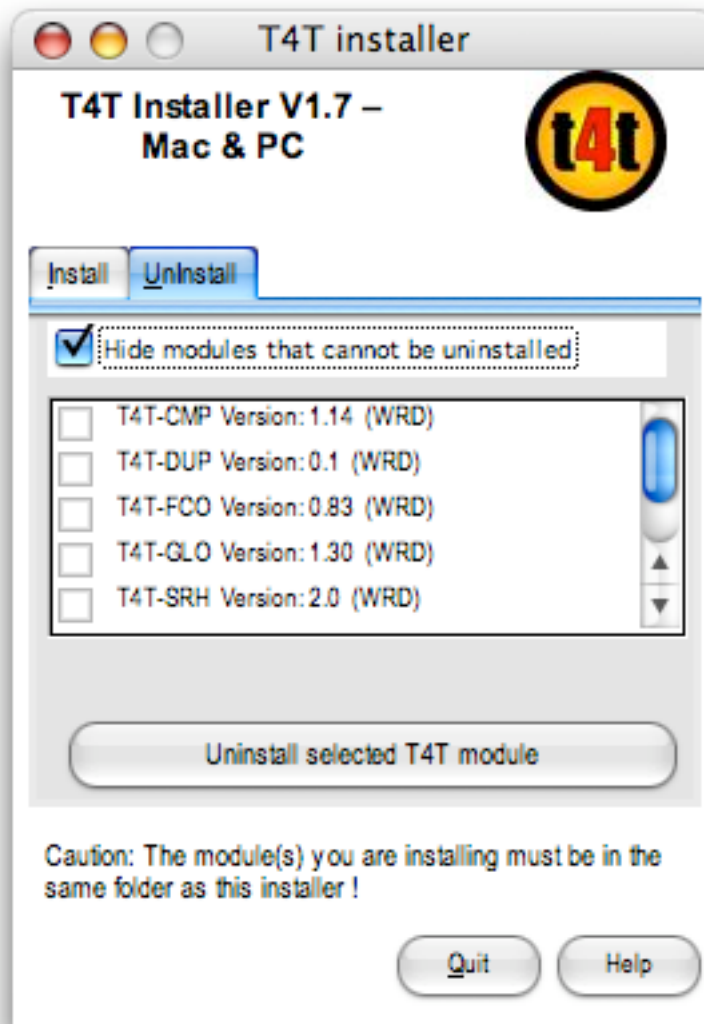
### Moving the toolbar icon



The toolbar icons for most T4T utilities are round and contain their acronyms. The above screenshot shows some examples.

## Uninstalling T4T modules

If you wish to uninstall a T4T tool, simply launch T4T-Installer-V1.72.doc (or higher) and click on the Uninstall tab.



This is the Uninstall tab of T4T-Installer-V1.72.doc.

It shows which T4T modules are currently installed on your computer.

Simply click the check box in front of the module you wish to uninstall, then click on "Uninstall selected T4T module".

You will then be asked to confirm.

Fig. 4: The T4T uninstaller tab

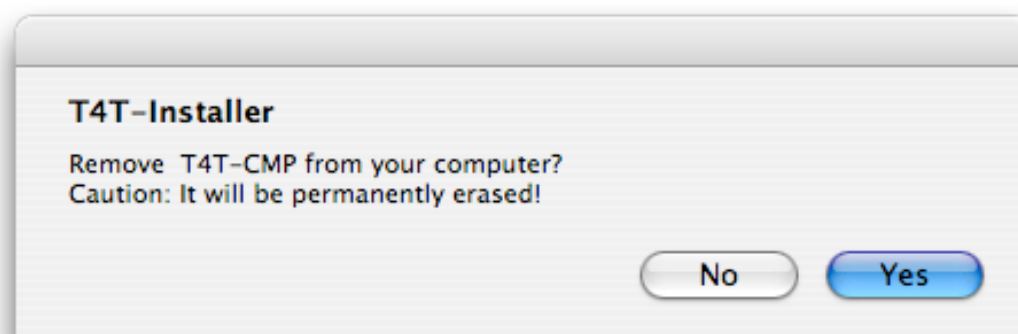


Fig. 5: Confirm that you really want to uninstall.

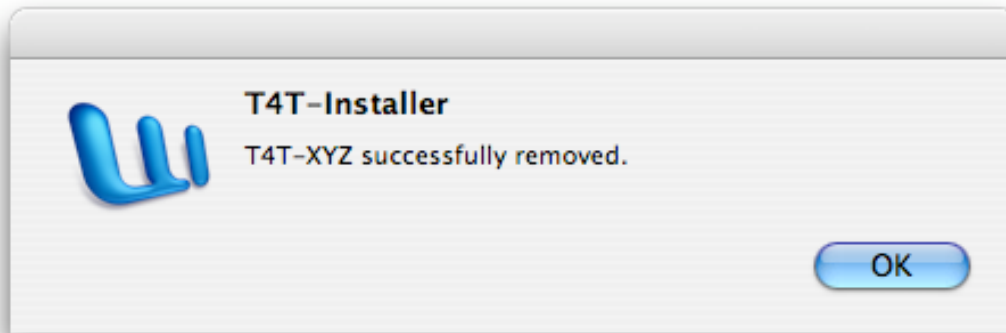
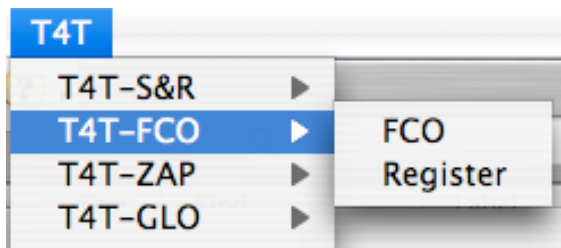


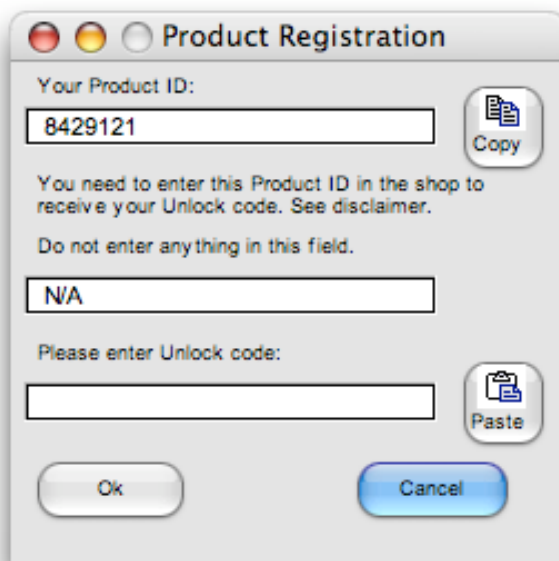
Fig. 6: This message confirms that you have removed the selected T4T module.

## Registering

All T4T modules are freely downloadable, limited functionality demo versions. Their full capabilities are unleashed by entering an unlock code that you can purchase at the T4T shop ([www.itla.ch/t4t/shop.php](http://www.itla.ch/t4t/shop.php)). To purchase the code, you need to indicate your Product ID.



With few exceptions, the Product ID can be retrieved by clicking on the “Register” submenu of the respective T4T tool.



When you click on “Register”, you will see this window. Simply write down your Product ID and enter it in the shop when you’re ready to purchase.

## Known bugs

None. If you discover any unexpected behavior, please notify us and other T4T users by reporting your findings here: [http://www.itla.ch/wp/?page\\_id=10](http://www.itla.ch/wp/?page_id=10)  
Important: Please indicate your Windows or OS and Office versions.

Copyright 2007/2008 by ITLA  
[www.itla.ch/t4t/](http://www.itla.ch/t4t/)