



This is the T4T-CNV ReadMe file
Document version 1.21. December 2007.
PC version 1.1, Mac version 1.2

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[Disclaimer](#)

ITLA makes no warranty, express or implied, that T4T-CNV will work as advertised in all configurations of all operating systems. ITLA waives any and all liability for direct and consequential damage that may be caused by T4T-CNV. By using T4T-CNV and by sending in your Product ID, you agree to have read, understood, and accepted this disclaimer with no reservations whatsoever. Please test T4T-CNV in the unregistered demo mode until you are satisfied that it will serve you well. Then apply for your unlock code.

[A brief description of T4T-CNV](#)

T4T-CNV (convert) scans an active Word document and looks for numbers with metric units of measure and converts them into their imperial equivalents. The process is automatic and controlled by the user-editable and expandable master data document (an ordinary Word document) supplied with the T4T-CNV package. The master document can also be modified to look for imperial and convert into metric.

[Installing T4T-CNV](#)

Please refer to the Installer ReadMe.

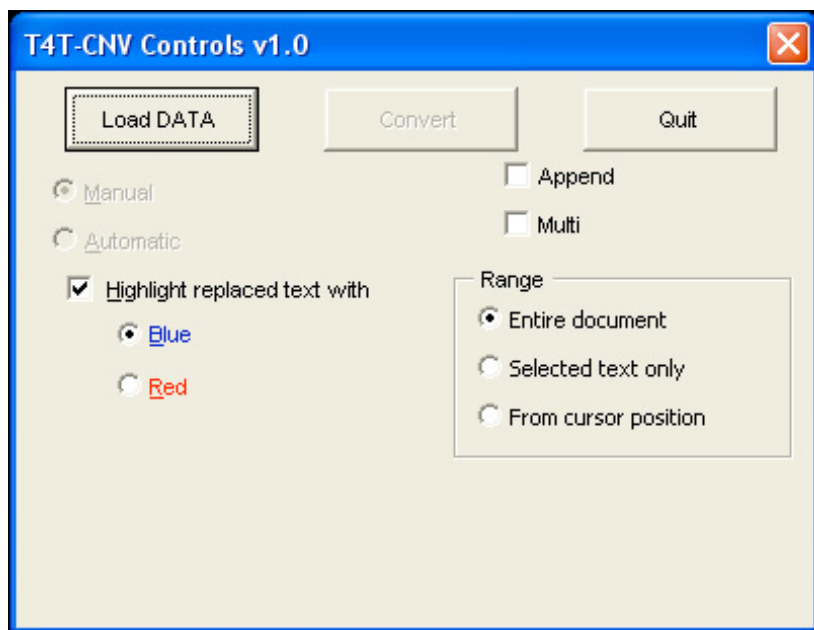
T4T-CNV demo behavior

A note to first-time users: in the unregistered demo mode, T4T-CNV will work exactly as described below but the converted numbers will be all zeros.

Registration is easy: E-mail the Product ID to john@itla.ch and indicate proof of payment to receive your Unlock code.

Registering: T4T-CNV will first run in the demo mode. You can use it now. If you already have your unlock code, select T4T > T4T-CNV > Register to enter it. Copy the unlock code from the e-mail you received, then place your cursor in the bottommost entry field and click on the paste icon to the right of it. Then click OK.

Running T4T-CNV



This is the T4T-CNV controls window on a PC. The Mac version looks similar.

1. To get started quickly, open the sample document entitled **CNV_test.doc** included in the CNV package. When you click on the yellow CNV toolbar button to start it, a registration window will appear. Click on cancel. The registration window will disappear and the T4T-CNV Controls window will open.
2. Click on the Load DATA button and select the document entitled **CNV_Formulas.doc**. CNV will load the formulas into RAM and the Convert button will become active. Leave the Append box unchecked but click on the Automatic radio button. Click Convert to do the conversions in the test document. When the conversion process is over, press Quit in the CNV Controls window.
3. You will see the result of the conversions. To repeat the process, close CNV test.doc WITHOUT SAVING. Then open the document again, click

on the CNV toolbar button, and load CNV_Formulas.doc again. This time, activate the Append box, click on the Automatic radio button, then click on Convert. T4T-CNV will now append all converted units of measure in parentheses.

4. That's all you need to know to put T4T-CNV to good use. The Multi checkbox works only in the manual mode and lets you choose different available conversions for a given unit (for example: meters to feet or meters to yards, provided CNV_Formulas.doc contains both conversion formulas).
5. Take some time to study CNV_Formulas.doc. You will quickly understand how to add your own formulas.

Known bugs

The help text does not display correctly in all versions of Microsoft Word. CNV may crash when it encounters a form field in your source text.

Shortform help text

1. Open the document in which you want T4T-CNV to perform conversions.
2. Click the CNV toolbar button.
3. Click Load DATA and select CNV_Formulas.doc.
4. Select the manual or automatic mode.
5. Select or deselect the Append mode. See CNV_ReadMe.doc for details.
6. Click the convert button to run T4T-CNV.

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